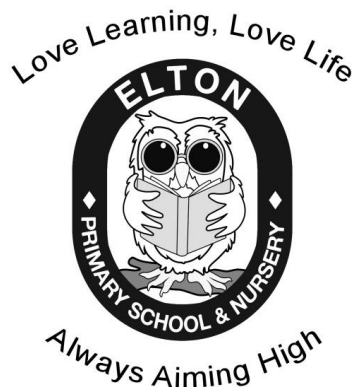




Elton Primary School & Nursery

School Lane
Elton
Chester
CH2 4LT

Telephone: 01244 667750

Email: admin@elton.cheshire.sch.uk

Website: www.elton.cheshire.sch.uk

Headteacher – Mr Kevin Manning

OUR REF: PARL 1295

Monday 6th October 2025

Dear Parents/Carers,

We currently have a vacancy for a parent governor and are seeking nominations for an enthusiastic and committed parent or carer to join our pro-active and committed governing board. Our school is inclusive, and so is the governing body, so we welcome interest from all backgrounds and ethnicities, to help in making a positive impact on our school.

The core functions of the governing board are:

- Ensuring clarity of vision, ethos and strategic direction.
- Holding senior leaders to account for the educational performance of the organisation, its pupils, and the performance management of staff.
- Overseeing the financial performance of the organisation and making sure its money is well spent.

The term of office for all governors is four years.

At Elton Primary School and Nursery we always aim for positive and purposeful partnerships with parents, which undoubtedly bring important benefits to the pupils. One of the most significant ways you can help in promoting this aim is to volunteer to be a parent governor. The governing board's main tasks are to support the school, ensure that all pupils receive a high quality education and plan for future development and improvement.

Parent governors are welcomed as valued members of the team and play a vital role in ensuring the governing board is aware of the views of parents and the local community. We are confident that there are parents prepared to volunteer to take on this key role and give their time and commitment to help us continue to develop and improve the school's performance.

Governors currently meet as a board six times a year and meetings usually start at 4.00pm and are finished around 6.00pm. All meetings are held at the school. If needed, additional



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meetings will be planned with, unless there are extraordinary circumstances, seven days' notice given.

Governors are occasionally required to visit the school during the day for monitoring visits and are encouraged to support school events, where possible.

If you are interested in becoming a governor, self-nomination is acceptable. When nominating yourself or someone else for the role of parent governor, you are nominating the person you believe has the skills and commitment to undertake the role. You are also nominating someone you trust to represent the views of parents when working with other governors and the head teacher, to promote high standards and strategically develop the school. However, the parent governor's role is not to represent individual parents' views or to report back directly to parents.

If there is more than one person interested, an election will be held and all parents will be sent a voting paper.

If you have any questions about the role please do not hesitate to contact me via admin@elton.cheshire.sch.uk

For more information and/or an application form, please call the school office on 01244 667750 or email to admin@elton.cheshire.sch.uk

Application forms should be returned to the school office no later than Tuesday 4th November 2025

Yours sincerely,



Andrew Canham
Chair of Governors



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